



Government of Jammu and Kashmir
Labour and Employment Department, J&K
Civil Secretariat, Jammu/Srinagar

Subject: Constitution of Committee for reviewing the functioning of Employment Department in the Union Territory of Jammu and Kashmir.

Government Order No.25- L&E of 2024.
Dated:19.04.2024

Sanction is hereby accorded to the constitution of Committee, comprising the following for reviewing the work of Employment Department in the Union Territory of Jammu and Kashmir: -

1.	Mr. Nissar Ahmad Wani, JKAS, Director Employment, J&K	Chairman
2.	Mr Pawan Kumar, JKAS, Special Secretary to the Government Labour and Employment Department	Member
3.	Mr. Akram Ullah Tak, JKAS, Special Secretary to the Governmen Labour and Employment Department	Member
4.	Mr. Muzzafar Wani, JKAS, Deputy Secretary to the Government Labour and Employment Department	Member
5.	Mr. Mukhils Ahmed, JKAS, Assistant Director/DE&CC, Jammu	Member
6.	Mr. Naresh Kumar look after Assistant Director in the office of Director Employment	Member
7.	Any other member as may be co-opted by the Committee	Member

Terms of Reference :-

- i) To review the functioning of Employment Department and also examine best practices adopted by the other states/UT's.
- ii) To Review the department's performance in implementing Employment policies, programs and suggestions for implementation of programmes as per the existing best practices in other state's / UT's.
- iii) To furnish the comprehensive report along with suggestions/recommendations to remove existing bottlenecks.
- iv) To review the performance and capacity building of Career Counseling officers and Employment Officers of the Department with focus on development of expertise in specific domain.

- v) To advise on all the issues pertaining to HR matters of employees of Employment Department, including career management and progression.
- vi) To submit a comprehensive report on, how to carry out extensive Information, Education & Communication (IEC) activities for dissemination of Employment Schemes run by the Government to the targeted groups.
- vii) To submit a report on roadmap for generation of 01 lac Employment through entrepreneurship.
- viii) To submit a report on establishment of District Youth Center as a one stop solution for unemployed youths in all the Districts.
- ix) To submit a comprehensive job fair calendar and prepare a database of local employer along with their requirements for job vacancy.
- x) To submit a comprehensive District specific employment plan.

Any other suggestion/recommendation by the Committee.

The aforementioned committee shall submit its report by or before 5: 30 P.M. of 10th May, 2024 positively.

By order of the Government of Jammu and Kashmir.

Sd/-
(Kr. Rajeev Ranjan), IAS
Administrative Secretary to the Govt,
Labour & Employment Department.

No. LE-Adm/7/2024-11-L&E

Dated:19.04.2024

Copy to the:

1. Principal Secretary to Hon'ble Lieutenant Governor, J&K
2. Commissioner / Secretary to the Government, General Administration Department
3. Director Finance, Labour and Employment Department.
4. Director Employment J&K.
5. Special Secretary (P & A) to the Government, Labour and Employment Department.
6. Additional Secretary to the Government, Labour and Employment Department.
7. Deputy Secretary to the Government, Labour and Employment department.
8. All concerned officers for compliance.
9. Private Secretary to Chief Secretary for kind information of Chief Secretary.
10. Private Secretary to Administrative Secretary, Labour and Employment Department for information of Secretary.
11. In-charge, Website, L&E Department.
12. Government Order/Stock file (w.2.s.cs.)


19.04.2024
(Waheed Ahmed) JKAS
Undersecretary to the Government,
Labour & Employment Department.